

MBA PROGRAM GRADING SYSTEM

- HP High Pass** Up to top 20% of any section/course.
P Pass Satisfactory performance.
LP Low Pass Minimum level of acceptable performance.
NP No Pass If a required course, the course must be repeated.

Any combination of 3 or more LPs or NPs in the core courses, or in any single semester, puts the student in jeopardy of academic dismissal. The case will be considered by the Academic Review Committee.

Any combination of 6 hours of LPs or NPs in all MBA and related coursework will place the student in jeopardy of academic dismissal. The case will be considered by the Academic Review Committee.

Grade point averages and semester class rankings are NOT calculated.

Additional Grades

An “I” (for incomplete work) may be given to a student where extenuating circumstances preclude the satisfactory completion of coursework during the semester in which a particular course is taken. With permission of the instructor, students have 60 days after the final exam in which to make up incomplete work. After 60 days, the grade automatically is changed to “no pass”.

A grade of “L” indicates a successful audit.

A grade of “N” indicates that the professor has not yet turned in a grade. If you feel this is an error, you should first contact the professor for the course. If he or she is unable to provide an explanation for the unreported grade, contact Jacqueline Carter, MBA Registrar, for follow-up

A grade of “Z” indicates an unsuccessful audit.

Grade Changes

A non-disciplinary grade may be changed only by the professor in whose course the grade was initially given. A faculty member may change a grade from “N” or “I” to a pass/fail grade provided that the work is made up within 60 days of the completion of the course. Exceptions to the 60-day limit must be discussed with the Director of MBA Student Affairs.